

WYOMISSING AREA SCHOOL DISTRICT 2014-4828

Minutes October 14, 2014

The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Butera, Mrs. Davis, Mrs. McAvoy, Mr. Painter, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Board Members Absent: Mr. Heinly and Mr. Portner

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Mr. Boyer, Dr. Babb, Mr. Cafoncelli, Dr. Jones, Mr. Kuhn, and Mr. Murray..

Attendees: Becca Gregg, Reading Eagle, Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Butera announced that an Executive Session would be held at the conclusion of the meeting to discuss legal matters.

The following meeting schedules and locations were announced.

- Technology Committee Meeting – October 22, 2014, 12:00 p.m.
- School Board Business Meeting – October 27, 2014, 6:00 p.m.
- Curriculum Committee Meeting – November 3, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – November 5, 2014, 11:00 a.m.
- Personnel/Policy Committee Meeting – November 6, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – November 10, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

RECOGNITION

Mrs. Vicente and Mr. Murray recognized Jill Scheidt, Esq. for her participation in a presentation on Internet Safety and Digital Citizenship in conjunction with the 1:1 device rollout at the JSHS. She presented at student assemblies and a parent information session. Other presenters included Lt. Thomas Endy of the Wyomissing Borough Police and Chief Steven Powell of the West Reading Borough Police who were unable to attend the recognition.

COMMITTEE REPORTS

A. Finance – Mr. Boyer reported the committee meeting was held on October 1. Topics of discussion included review of contracts listed on the agenda for approval, long-term capital plans, the

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transportation contract, assessment appeals, the capitalization policy, natural gas bids, and the Act 1 budget timeline.

- B. Facilities – Mrs. McAvoy reported that at the meeting on October 1, the committee reviewed the capital budget plan. They received an update on the tennis courts and are waiting for a written report to determine next course of action. They discussed the turf field posing a safety risk due to its condition. She indicated they are investigating the possibility of enlarging the field to be PIAA compliant for field hockey and lacrosse. Mr. Cafoncelli indicated they hope to add a ramp for emergency vehicle access, additional netting for lacrosse, and retaining walls to improve the spectator area. The Trane project was reviewed. The demolition is finished for the JSHS entrance security upgrade. The space is usable in the meantime until project completion in December. We are waiting for the bullet-proof glass and the security doors.
- C. Curriculum – Mrs. Davis reported that the committee received an update on the GoMath pilot program at WREC at the meeting on October 6.
- D. Technology – Mr. Stem reported that the committee met on September 24. Mr. Arnst provided a detailed update the 1:1 rollout. He developed a customized database to track issues related to the devices and has expanded the schedule of tech support.
- E. Personnel – Mrs. Davis reported that at the meeting on October 9, the new positions listed were discussed and are based on student need. Other items discussed at the committee meeting are on the agenda for approval.
- F. Policy – Mrs. Seltzer reviewed the changes in the three policies on the agenda for first reading. She expects with the current listing of policies needing review, the committee will probably revise about three per month.
- G. Ad Hoc Development Advisory – No report.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported that Executive Director Dr. John George resigned to accept a similar position at MCIU. Dr. Jill Hackman was named to replace him. She reported on a recent program held regarding drug use and its devastating effects.
- I. Berks Career & Technology Center Board Report – Mr. Painter said BCTC fared well at the recent Skills USA competition in Kansas City, MO and also at the HOSA competition in Orlando, FL. The

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proposed calendar was discussed. It looks similar to last year's calendar and is consistent with our calendar which will minimize conflict days.

- J. Berks EIT Report – Mrs. Reese reported there is a meeting next month to vote on the merger with the TCC.
- K. Wyomissing Area Education Foundation – Mrs. Butera reported the meeting was earlier in the morning. Andy Siggins presented on the Wyo5Live updated equipment and the use of the “green screen.” Mrs. Vicente and Heidi Masano met with representatives from Kutztown University to discuss possible synergies. She also noted the annual campaign letter will be mailed in November.

PUBLIC COMMENT

Carolyn Bamberger shared that she was not surprised, but disappointed with the decision of the Zoning Hearing Board regarding the installation of the fence. Having practiced real estate law for many years she found no legal basis in the arguments made by the Borough of Wyomissing.

SUPERINTENDENT'S REPORT

- A. **CURRICULUM/
TECHNOLOGY** No items.
- B. **FINANCE/
FACILITIES**
 - Upon a motion by Mr. Painter, second by Mrs. Seltzer, the following Finance/Facilities items were approved.
 - 1. Approved agreement with BCIU for Title I services to eligible students from Wyomissing Area School District not attending public school in the amount of \$4,722.02
 - Yeas: Butera, Davis, McAvoy, Painter, Reese, Reilly and Seltzer.
 - Absent: Heinly and Portner.
 - Nays: None. Motion carried.

The remaining Finance and Facilities items were opened for discussion. Mr. Painter asked for and received clarification that the cost of the facilities agreement with the YMCA is actually less than in the past.

- C. **PERSONNEL/
POLICY**
 - Upon a motion by Mrs. Seltzer, second by Mrs. Reilly, the following Personnel/Policy items were approved.
 - 1. REQUESTED APPROVAL OF THE FOLLOWING
ADDITIONAL POSITIONS
 - a. Professional Staff
 - 1) **Special Education Teacher**, West Reading

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Elementary Center

Background information: This additional full-time teacher is necessitated by student need and will be responsible for itinerant learning support at WREC. Responsibilities will also include the provision of Assistive Technology support to special education students District-wide.

- 2) **.25 Teacher-Reading**, Wyomissing Hills Elementary Center

Background information: This additional teacher is based upon student need and will be essential in providing remediation to students, collecting data, and monitoring student progress.

b. Support Staff

- 1) **(2) Information Technology Interns**, District-wide

Background information: A need for additional IT support has been identified based upon new District-wide IT initiatives inclusive of the ongoing technical support required for the 1:1 tablets distributed at the Jr./Sr. High School. Each intern position will be allotted a maximum of 1,200 hours per fiscal year.

2. RESIGNATIONS

a. Support Staff

- 1) **Kathryn Kready**, Food Service Worker, WREC, resignation, effective October 21, 2014.

3. LEAVE OF ABSENCE

a. Administrative Staff

- 1) **Julia Vicente**, Superintendent, Family Medical Leave, effective October 22, 2014, with a return to work date on or about December 2, 2014.

b. Professional Staff

- 1) **Kristin McLaughlin**, Itinerant Learning Support Teacher, JSHS, Family Medical Leave on or about February 26, 2015 until on or about May 21, 2015.

c. Support Staff

- 1) **Gloria Claudio**, Custodian, JSHS, end intermittent Family Medical Leave effective September 30, 2014.
- 2) **Robert Sanders**, Crossing Guard, WREC, unpaid Leave of Absence, effective September 26, 2014 to October 24, 2014 with a return to

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work date of October 27, 2014.

- 3) **Holly Miller**, Special Education Aide, JSHS, unpaid Leave of Absence, effective March 4, 5, 6, 2015, with a return to work date of March 9, 2015.
- 4) **Lori Scargle**, Classroom Aide, WHEC, unpaid Leave of Absence, effective October 24, 27, 28, 2014, with a return to work date of October 29, 2014.

4. TRANSFER

a. Professional Staff

- 1) **Lauren Darr**, Special Education Teacher, WHEC, transfer to JSHS, effective August 19, 2014.

Background information: Ms. Darr was approved at the August 11, 2014, Board Meeting for a transfer to the Wyomissing Hills Elementary Center. Due to internal staff changes and student need, this transfer did not occur. Ms. Darr will remain at the Jr./Sr. High School for the 2014-15 school year.

5. APPOINTMENTS

a. Supplemental Staff

- 1) **Bridgette Kozuch**, Teacher, WREC, Homework Club Advisor at a stipend of \$958.
- 2) **Elisha Gaylor**, Junior High Wrestling-Assistant Coach, at a stipend of \$1,188 for the Winter Sports Season of the 2014-15 school year.
- 3) **Michael Mitchell, Jr.**, Varsity Girls Basketball-Head Coach, at a stipend of \$4,274 for the Winter Sports Season of the 2014-15 school year pending receipt of employment requirements.

6. WAGE CHANGE

a. Administrative Staff

- 1) **Mark Boyer**, Business Administrator, wage increase from \$85,000/annually to \$88,000/annually effective October 7, 2014, prorated.

Background information: This \$3,000 increase is in accordance with Mr. Boyer's contract.

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7. TEACHER MENTOR

Request approval of the following Teacher Mentor:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Dawn Main	Marcia Hartzler	Music Teacher-Strings	\$500

8. 2014-15 WINTER ATHLETICS

Request approval of the 2014-15 Winter Athletic Coaching Staff and Stipends per the attachment.

9. SUBSTITUTES

a. Professional Staff

- 1) **Sara Sculley**, Teacher (Delete)
- 2) **Christine Bitting**, Nurse (Delete)
- 3) **Katelyn Bucciaglia**, Teacher (Delete)

b. Support Staff

- 1) **Kristie Brunner** – Secretarial/Clerical (Addition)

10. VOLUNTEERS

Yeas: Butera, Davis, McAvoy, Painter, Reese, Reilly and Seltzer.

Absent: Heinly and Portner.

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS

Mrs. Butera updated the Board on the status of the Stone House Tennis Courts agreement renewal process with the Borough of Wyomissing. She related the timeline and reviewed the correspondence to date.

The Zoning Hearing Board meeting was held on October 8, 2014 at which our appeal was denied by a 3-0 vote. The written decision will be sent to the District by October 20. The District will then have 30 days after receipt to decide how to proceed and will weigh all options.

NEW BUSINESS

Mr. Murray shared information on the Celebrate My Drive Campaign sponsored by State Farm that runs during National Teen Driver Safety Week, October 15-24. The JSHS has the opportunity to compete for a \$100,000 grant in a community-wide on-line voting campaign for anyone over the age of fourteen.

UPDATES FROM ORGANIZATIONS

None.

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ADJOURNMENT

A motion was made by Mr. Painter, seconded by Mrs. McAvoy to adjourn at 6:27 p.m.

Board Secretary